


# MICHIGAN STATE UNIVERSITY

June 24, 2022

## MEMORANDUM

**To:** Committee on Audit, Risk and Compliance

**From:** Douglas A. Gage   
Vice President for Research and Innovation

**Subject:** Approval of Contract Terms: Corporation for Digital Scholarship

## RECOMMENDATION

The Trustee Committee on Audit, Risk and Compliance recommends that the Board of Trustees approve a contract between Michigan State University and *Corporation For Digital Scholarship*, a Virginia non-profit corporation, in which MSU faculty member Dr. Sharon Leon serves as an officer.

## RESOLUTION

BE IT RESOLVED, that the Board of Trustees of Michigan State University hereby approves a service agreement with *Corporation For Digital Scholarship* consistent with earlier public notice and with a "Service Agreement Term Sheet" now presented to the Board for inclusion in its minutes.

## BACKGROUND

In compliance with State law, public notice of the University's intent to negotiate contracts with *Corporation For Digital Scholarship*, a Virginia corporation, was given at the Board of Trustees meeting on December 13, 2019. The terms of a service agreement are now presented for Board approval.

Dr. Sharon Leon, an Associate Professor in the Department of History serves as Vice President and Treasurer of *Corporation For Digital Scholarship*.

The attached "Service Agreement Term Sheet" summarizes the agreement that MSU has negotiated with *Corporation For Digital Scholarship*.

cc: Board of Trustees, S. Stanley, M. Woo, T. Woodruff, N. Beauchamp, M. Zeig, L. McCabe, B. Quinn, N. Stuart



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## SERVICE AGREEMENT TERM SHEET


<b>Party:</b>	Corporation For Digital Scholarship
<b>Project Description:</b>	The Omeka Team at the Corporation For Digital Scholarship is providing MSU funding for Omeka Web-Publishing Platforms Management
<b>Term:</b>	July 1, 2022 – December 31, 2022
<b>Payment</b>	
<b>Terms:</b>	\$19,326 payment to MSU
<b>Services Provided:</b>	By MSU to Corporation For Digital Scholarship: Dr. Leon's effort to serve as Director of the Omeka Project  By Corporation For Digital Scholarship to MSU: None
<b>Use of University Facilities/ Personnel:</b>	Office space in the Old Horticulture Building
<b>Organization Type:</b>	Corporation For Digital Scholarship, a Virginia non-profit corporation
<b>Personnel Interest:</b>	Dr. Sharon Leon, an Associate Professor in the Department of History serves as Vice President and Treasurer of Corporation For Digital Scholarship

# MICHIGAN STATE UNIVERSITY

June 24, 2022

## MEMORANDUM

**To:** Committee on Audit, Risk and Compliance

**From:** Douglas A. Gage   
Vice President for Research and Innovation

**Subject:** Approval of Contract Terms: Merit Network Inc.

## RECOMMENDATION

The Trustee Committee on Audit, Risk and Compliance recommends that the Board of Trustees approve a contract between Michigan State University and *Merit Network Inc.*, a Michigan non-profit corporation, in which MSU Executive Vice President for Administration and Chief Information Officer Melissa Woo is a member of the board of directors.

## RESOLUTION

BE IT RESOLVED, that the Board of Trustees of Michigan State University hereby approves a grant agreement with *Merit Network Inc.* consistent with earlier public notice and with a "Grant Agreement Term Sheet" now presented to the Board for inclusion in its minutes.

## BACKGROUND

In compliance with State law, public notice of the University's intent to negotiate contracts with *Merit Network Inc.*, a Michigan non-profit corporation, has been provided in accordance with applicable law. The terms of a grant agreement are now presented for Board approval.

Dr. Melissa Woo, Executive Vice President for Administration and Chief Information Officer, serves as Chair of the Board of Directors of Merit Network Inc.

The attached "Grant Agreement Term Sheet" summarizes the agreement that MSU has negotiated with *Merit Network Inc.*

cc: Board of Trustees, S. Stanley, M. Woo, T. Woodruff, N. Beauchamp, M. Zeig, L. McCabe, B. Quinn, N. Stuart



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## GRANT AGREEMENT TERM SHEET

<b>Party:</b>	Merit Network Inc., a non-profit corporation owned by 12 of Michigan's four-year public universities MSU was awarded a grant by the U.S. Department of Commerce and MSU intends to subaward to Merit Network, Inc. for project described below
<b>Project Description:</b>	MSU and Merit Network, Inc will collaborate to provide a Broadband Infrastructure Program which will enable last-mile broadband service to eligible service locations in Michigan. Providing high quality broadband service to unserved Michiganders is a priority for MSU and the other public universities that oversee Merit. In keeping with that obligation, MOON-Light will provide critical capacity enabling Merit to address Michigan's digital divide.
<b>Term:</b>	06/01/2022-05/31/2023
<b>Payment Terms:</b>	\$10,338,423 grant award by MSU to Merit Network, Inc; Merit Network Inc. required to provide additional cost share of \$11,075,897 for the project
<b>Services Provided:</b>	Merit will provide community outreach efforts, equipment, plans for the architecture and engineering and will manage the installation of components, colocation support and equipment staging for the project
<b>Use of University Facilities/ Personnel:</b>	Work will be completed by Merit Network, Inc in collaboration with the MSU project team.
<b>Organization Type:</b>	Michigan non-profit corporation
<b>Personnel Interest:</b>	Dr. Melissa Woo, Executive Vice President for Administration, Chief Information Officer, serves as Chair of the Board of Directors of Merit Network Inc.